**TRAINEE RESPONSE TO LESSON OBSERVATION REPORT**

*To be completed after receiving observation feedback*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date: | | Lesson Plan Ref: | | |
| Identify and discuss which of the comments made about the observation were most helpful: | | | | |
|  | | | | |
| Identify and discuss the key actions you intend to make in developing your teaching  and meeting your targets (observation of.../discussion with.../research into...) | | | | |
|  | | | | |
| **Action Plan for Lesson Observation Report AFIs** | | | | |
| AFI to be Addressed (Number) | Action to be Taken | | Date to be Completed | Date of next observation |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |

**Note:**

You should review this action plan prior to your next Lesson Observation to ensure you have made progress. In addition you should provide this form, and complete the actions on the OTL for the lesson observer so that they can confirm the AFIs have been addressed.